



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Tuesday, December 15, 2015 – City Council Chambers  
12:00 p.m.**

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**WITH Mayor D. Canfield, Councillor M. Goss, Councillor R. McMillan, Councillor D. Reynard, Councillor L. Roussin, Councillor S. Smith, Councillor C. Wasacase**

**Staff:** Karen Brown, CAO, Heather Kasprick, Manager of Legislative Services/City Clerk

### **Call to Order**

**Mayor Canfield called the meeting to order and Councillor Reynard delivered a blessing.**

### **Public Information Notices as per By-law Number 144-2007**

**Mayor Canfield then read the following notices:-**

As required under Notice By-law #144-2007, Council hereby advises the public of its intention to adopt the following at today’s meeting:-

- Council intends to adopt a new Rules and Regulations for the Care and Control of the Lake of the Woods Cemetery
- Council intends to adopt a new Procedural Bylaw
- Adopt a new Tariff of Fees and Charges By-Law to set new rates for the baseball field rentals
- Council intends to amend its 2015 Operating & Capital Budget withdraw funds from the contingency reserve in the amount of \$11,500 plus applicable taxes to offset the cost of this purchase of new TSSA doors for the Keewatin Memorial Arena
- Council will give third and final reading to the Keewatin Community Improvement Plan bylaws
- Council will give third and final reading to the new Zoning Bylaw

### **Confirmation of Minutes**

**1. Moved by R. McMillan, Seconded by C. Wasacase & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

- Regular Meeting held November 17, 2015

### **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today’s Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

- Councillor R. McMillan declared an indirect pecuniary interest related to Resolution number 11 & 12 regarding reference to Policing services within the City of Kenora as his spouse is a member of the Kenora Police Services Board and receives remuneration.

## **Deputations**

### **Kenora Refugee Support Partnership**

Teika Newton provided information and an update on behalf of the newly formed, broad-based community group Kenora Refugee Support Partnership (KRSP).

About three months ago a group of people interested in bringing refugees to Kenora gathered to talk to each other. The group of forty community members came from many sectors of Kenora - churches, Rotary, social service providers, media, businesses. This group was confident that with such broad representation from the community, it could begin a process to investigate housing options, supports available in the community and decide if the project was feasible. By the second community meeting (several weeks ago), feasibility had been established and fundraising began. The group is committed to offsetting effects of cultural isolation among people new to Kenora by bringing in two small families, or one extended family, or a small family and some singles who are all from the same cultural group. The group is unified in its eagerness to host refugees from any country - as long as there are adequate supports in the community to provide for their particular needs.

There are a number of different ways that a community group can sponsor refugees. The first is through private sponsorship which is possible when someone in the community has family members overseas who need refuge, and sponsorship is initiated by the family in Canada. To the best of our knowledge this situation does not exist in Kenora. Syrian Refugees now coming to Canada. So far Ontario has not announced its settlement plan for this group. Blended Visa Office Referred (BVOR): These are co-sponsored by the government and a church or community group that holds charitable tax status. A Sponsorship Agreement Holder (SAH) does the work of helping to match refugees that have passed their screening with groups like ours who are willing to sponsor them. To do this a group must work through an SAH, and the KRSP coordinating group has chosen the United Church to serve as our SAH.

The BVOR process is the one they are currently pursuing and in January, having researched their community resources and having raised 65% of the money need, they will be in a position to select the refugees. Their fundraising goal for this initiative is a minimum of \$45,000 as they are responsible for providing 60% of the total funding required to support refugees for a year. The federal government will match with 40% funding.

As of Monday, December 14, 2015 they have raised \$31,500 in donations from individuals, businesses, including a \$5,000 donation from the Rotary Club of Kenora. Community feedback has been overwhelmingly positive for this initiative. They have 35-40 people active on one of their working subcommittees which include a coordinating team, the fundraising team, a communications team, a group that is looking into housing options, a group that oversees in-kind donations such as furniture and housewares, a

group that is looking after social services needs like medical, dental and spiritual services, and a general “worker bee” group of volunteers who are willing to help wherever needed.

KRSP is asking for Council to support the project simply by being aware of what is happening with this initiative. They would be happy to provide updates to Council about their progress.

### **Chief Warren Brinkman Recognition**

Council recognized Fire Chief Warren Brinkman at his final Council meeting. As a member of the senior management team, Council recognized his contributions to the City and the Fire Service since his appointment at amalgamation. Warren’s passion for Emergency Services and specifically fire service is very admirable and Council recognized the many dedicated hours he has given both on and off the job. He has provided a service beyond his regular job with his contributions to our community through his numerous volunteer efforts. Chief Brinkman is a clear display of a citizen who gives back to the community and doesn’t expect anything in return. He was joined by his wife Cindy at the meeting and Council extended sincere best wishes to Warren for good health and many years of happiness in his retirement.

### **Additions to the Agenda**

None

### **Kenora Urban Trails Committee Appointment**

#### **2. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby appoints Steve Mastromatteo and Ren Amell to the Kenora Urban Trails Committee for the term at the pleasure of Council; and further

That the appointment of Paloma Corrin and Lisa Yeomans be hereby repealed.

**Discussion:** Councillor Smith would like to see the committee appointment policy updated and circulated to committees as there has been some confusion with membership on committees.

### **Lake of the Woods Cemetery Rules & Regulations**

#### **3. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council gives three readings to a by-law to authorize a revised Rules and Regulations for the Care and Control of the Lake of the Woods Cemetery; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Rules and Regulations for the Care and Control of the Lake of the Woods Cemetery at its December 15, 2015 meeting; and further

That the by-law will come into effect and come into force upon approval of the Ministry of Consumer Services; and further

That By-law Number 103-2014 be hereby repealed.

## **Procedural Bylaw**

### **4. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That as a result of the George Cuff Audit recommendations Council gives three readings to a new procedural bylaw for the City of Kenora; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Procedural Bylaw at its December 15, 2015; and further

That bylaw number 90-2013, as amended, be hereby repealed.

**Discussion:** Councillor Smith would like to see the procedural bylaw updated further to reflect the Committee of the Whole meeting name reflect Governance and Priorities along with other amendments.

## **Dedicated Gas Tax Agreement**

### **5. Moved by M. Goss, Seconded by & R. McMillan & Carried:-**

That Council of the City of Kenora gives three readings to a by-law to authorize the execution of a letter of agreement between the City of Kenora and the Ministry of Transportation with respect to the Dedicated Gas Tax Funds for Public Transportation Program for 2015-2016; and further

That the Mayor and Treasurer be authorized to enter into the agreement.

## **DTR End Date Amendment**

### **6. Moved by S. Smith, Seconded by D. Reynard & Carried:-**

That Council of the City of Kenora gives three readings to a by-law to authorize the execution of a letter of amendment between the City of Kenora and Industry Canada (FedNor) with respect to the Phase III Downtown Revitalization Amendment; and further

That the CAO be authorized to execute this amendment.

## **HR Internship Funding Application**

### **7. Moved by R. McMillan, Seconded by C. Wasacase & Carried:-**

That Council of the City of Kenora hereby approves the application to the Northern Ontario Heritage Fund Corporation (NOHFC) Internship Program for a HR Internship position for a two year term.

## **HR Recruitment Policy**

### **8. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council hereby approves the amended City of Kenora Recruitment Policy HR-1-1; and further

That the City of Kenora Core Complement Increase-Temporary Policy HR-1-2 be hereby eliminated from the City of Kenora Policy Manual; and further

That Council gives three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

**Discussion:** Councillor Smith did not see an outreach strategy to the First Nations population in the policy. Karen expressed that all HR policies will be going to the HR Committee with a more robust review and report back to Council.

### **Investment Report**

#### **9. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the 2015 Third Quarter investment report that includes details of the Kenora Citizens' Prosperity Trust Fund and other City of Kenora Investments.

### **Collaboration on Climate Action**

#### **10. Moved by D. Reynard, Seconded by R. McMillan & Carried:-**

Whereas The City of Kenora supports the collaboration of the Association of Municipalities of Ontario (AMO) and the Union of Quebec Municipalities (UQM) to enhance support municipal climate action in our provinces; and

Whereas to help meet reduction targets and to reduce emissions in our communities and improve resilience in local economies, we call on Premier Wynne to work in partnership with local governments; and

Whereas working with local government will give municipalities adequate, stable and long-term funding resources to invest in greenhouse gas reduction initiatives in our communities such as public transit and active transportation, public and private building energy efficiency; water conservation, planning development and other programs; and

Whereas it will further recognize municipal projects that reduce greenhouse gases for offset credits in Cap and Trade programs; and

Whereas it will provide dedicated funding for climate change adaptation to help municipalities provide resilient infrastructure to keep our economies and communities functioning and productive; and

Whereas it will provide tools to help facilitate and transfer knowledge regarding greenhouse gas reduction and climate adaptation projects;

Therefore be it Resolved that the Corporation of the City of Kenora calls upon Honourable Premier Wynne to support the collaboration of AMO and UQM to enhance support of municipal climate action in our provinces; and further

That a copy of this resolution be included to The Honourable Glen Murray, Minister of the Environment and Climate Change, The Honourable Ted McMeekin, Minister of Municipal

Affairs and Housing, The Honourable Brad Duguid, Minister of Economic Development, Employment and Infrastructure and The Honourable Charles Sousa, Minister of Finance.

### **October Financial Statements**

#### **11. Moved by M. Goss, Seconded by D. Reynard & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as October 31, 2015.

### **Various Committee Minutes**

#### **12. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby receives the following Minutes from other various Committees:

- September 28 –Kenora Police Services Board
- September 28 – District of Kenora Home for the Aged Board of Management
- October 23 – Northwestern Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

### **Ball Field & Municipal Ground Rental Fees**

#### **13. Moved by R. McMillan, Seconded by C. Wasacase & Carried:-**

That Council authorizes an increase to the rental fees for the ball field rentals in the Recreation Department; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a new Tariff of Fees and Charges By-Law at its December 15, 2015 meeting to give effect to these new rates outlined in the revised Schedule "B"; and further

That By-law Number 164-2015 be hereby repealed.

### **Keewatin Memorial Arena Budget Amendment – Fire Doors**

#### **14. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That Council hereby approves an additional allocation of \$11,500 plus applicable taxes to be funded through the Contingency Reserve for the purchase and installation of code compliant fire rated doors at the Keewatin Memorial Arena; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2015 Operating & Capital Budget at its December 15, 2015 meeting to withdraw funds from the contingency reserve in the amount of \$11,500 plus applicable taxes to offset the cost of this purchase; and further

That Council gives three readings to a by-law to amend the 2015 budget for this purpose.

### **Kenora Assembly of Resources Agreement**

#### **15. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council gives three readings to a by-law authorizing a contract between the Kenora Assembly of Resources (KAR) and the City of Kenora for provision of services at the Harbourfront and related areas for the period January 1, 2016 through December 31, 2016; and further

That by-law Number 163-2014 be hereby repealed.

### **Consolidated Traffic and Parking Bylaw**

#### **16. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora gives three readings to a bylaw to Regulate Traffic and Parking in the City of Kenora; and further

That bylaw number 127-2001 and 79-2003, and all amendments thereto, be hereby repealed.

### **Water & Wastewater Systems Summary**

#### **17. Moved by M. Goss, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby accepts the October 2015 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Keewatin Community Improvement Plan – Final Reading**

#### **18. Moved by S. Smith, Seconded by M. Goss & Carried:-**

Whereas Council adopted the City of Kenora Final Official Plan (2015) in May of 2015; and Whereas the City of Kenora gave two readings to the Keewatin Community Improvement Plan By-law 99-2015 and Project Area By-law 100-2015 on June 23, 2015; and

Whereas the Minister of Municipal Affairs and Housing has approved, with modifications, the City of Kenora Final Official Plan (2015);

Therefore be it resolved that Council of the City of Kenora hereby gives third and final reading to By-laws 99-2015 and 100-2015; and further

That Council of the City of Kenora adopts the Keewatin Community Improvement Plan; and further

That By-laws 99-2015 and 100-2015 shall come into force and take effect on the date of passing, if no objection is filed within the time provided.

### **Zoning Bylaw – Final Reading**

#### **19. Moved by R. McMillan, Seconded by C. Wasacase & Carried:-**

Whereas Council adopted the City of Kenora Final Official Plan (2015) in May of 2015; and

Whereas the Minister of Municipal Affairs approved the City of Kenora Official Plan, with modifications, which approval was not appealed; and

Whereas the City of Kenora gave two readings to the City of Kenora Zoning By-law 101-2015 on June 23, 2015; and

Therefore be it resolved that Council of the City of Kenora gives third and final reading to By-law 101-2015; and further

That bylaw number 160-2010 be hereby repealed; and further

That Zoning By-law Number 101-2015 shall come into force and take effect on the date of passing if no objection is filed within the time provided.

### **City Facilities Janitorial Contract**

#### **20. Moved by C. Wasacase, Seconded by R. McMillan & Carried:-**

That the City of Kenora received four tender submissions for the 2016-2018 Janitorial Services for City facilities as outlined in the tender documents; and further

That the tender submitted by Reliable Window Cleaners (Sudbury) Limited o/a Reliable Cleaning Services, in the amount of \$585, 762.91 (plus HST) be hereby accepted.

### **Hourly Equipment & Truck Rental**

#### **21. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That the tenders for the Hourly Rental of Equipment and Trucks for 2016 be received; and further

That the attached Ranking Lists for Hourly Rental of Equipment and Trucks for 2016 be accepted and adopted for the purposes of hiring non-owned equipment and Trucks during the period of January 1 through to December 31, 2016.

### **Approval of By-laws**

#### **22. Moved by D. Reynard, Seconded by M. Goss & Carried:-**

That the following By-laws be now read a **First & Second Time**, and approved in its present form and presented for **Third & Final** Reading:~

- #171-2015** – Confirm the proceedings of Council
- #172-2015** – Lake of the Woods Cemetery Rules & Regulations
- #173-2015** – Procedural
- #174-2015** – Dedicated Gas Tax Agreement
- #175-2015** – DTR end date amendment agreement with FedNor
- #176-2015** – HR Recruitment Policy
- #177-2015** – Tariff of Fees and Charges – Ball fields
- #178-2015** – Budget Amendment – Mechanical Doors at Keewatin Arena
- #179-2015** – Kenora Assembly of Resources Agreement
- #180-2015** – Traffic and Parking Regulations
- #181-2015** – Community Emergency Management Coordinator Appointment

### **Approval of By-laws**

#### **23. Moved by M. Goss, Seconded by R. McMillan & Carried:-**



**That** the following **By-laws** be approved in their present form and presented for **Third & Final** Reading:~

- # **99-2015** – Keewatin CIP Project Area
- #**100-2015** – Keewatin CIP
- #**101-2015** – Comprehensive Zoning

**Proclamations**

None

**Announcements**

**The following was highlighted by Council:**

- Councillor Roussin was pleased to report that he was part of the Habitat for Humanity presentation today. The group presented the new owner with the keys to the family’s new home.
- Councillor Wasacase wished everyone happy holidays and extended his good wishes to everyone.
- Councillor Reynard noted how fortunate many of us are and reminded everyone to share in some small way with others who may be less fortunate. He thanked staff for their commitment to the City over the past year.
- Councillor Goss thanked the staff and administration and commended the changes we are working through together.
- Councillor Smith extended holiday wishes to everyone. She thanked the staff for their commitment to the City and recognized that there are many less fortunate which we all need to recognize and extend to the less fortunate at this time of the year.
- Councillor McMillan thanked the staff and citizens in our community for their continued support. He extended happy holidays to everyone and encouraged people to reach out to the less fortunate.
- Mayor Canfield thanked staff and spoke about the miracles of Christmas. The passion in our community is very inspiring and it is heartwarming to see how everyone comes together.

**Close of Meeting**

**24. Moved by S. Smith, Seconded by & Carried:-**

That this meeting be now declared closed at 1:10 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2016**

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**Mayor**

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**City Clerk**